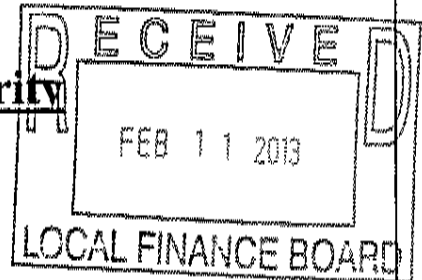


2013

Berkeley Housing Authority



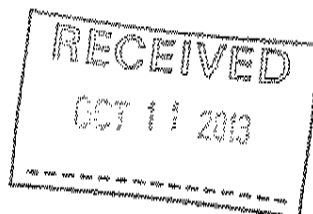
Authority Budget

Department Of



**Community
Affairs**

Division of Local Government Services



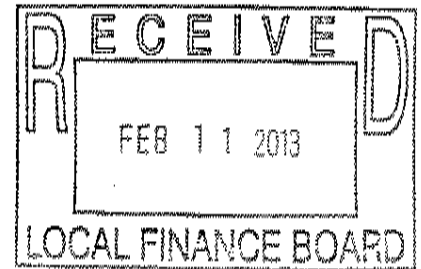


Budget Approval

Wednesday, January 30, 2013 7:18 PM

From: "Clark, Byron" <Byron.Clark@dca.state.nj.us>
To: "berkeleytwphousingauthority@yahoo.com" <berkeleytwphousingauthority@yahoo.com>

The Department of Community Affairs- Division of Local Government Services has approved the CY 2013 budget for Berkeley Township Housing Authority, the Board of Commissioners can adopt the budget at your upcoming meeting.



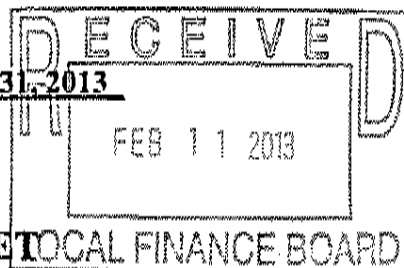
2013

Berkeley Housing Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2013 TO December 31, 2013

For Division Use Only



CERTIFICATION OF APPROVED BUDGET LOCAL FINANCE BOARD

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: C.M. Zappinchi Date: 10/8/13

2013 PREPARER'S CERTIFICATION


Berkeley Housing Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2013 TO December 31, 2013

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.



(Preparer's signature)

David W. Ciarrocca

(Print Name)

C.P.A.

(Title)

1930 Wood Road

(Address)

Scotch Plains, New Jersey 07076

(City, State, Zip Code)

732-591-2300 / / 732-591-2525
(Phone number) (ext) (Fax number)

(Email Address)

2013 APPROVAL CERTIFICATION

Berkeley Housing Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2013 TO December 31, 2013

It is hereby certified that the Authority Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Berkeley Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 25th day of October, 2012.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the governing body thereof.



(Secretary's signature)

Grace Dekker

(Print Name)

Executive Director

(Title)

44 Frederick Drive

(Address)

Bayville, New Jersey 08721

(City, State, Zip Code)

732-269-2312/ 732-269-7709

(Phone number) (ext) (Fax number)

berkeleytwphousing@^{yahoo}berkeley.com

(Email Address)

Page 1B

AUTHORITY INFORMATION SHEET

2013

Please complete the following information regarding this Authority:

Name of Authority:	Berkeley Housing Authority		
Address:	44 Frederick Drive		
City, State, Zip:	Bayville	NJ	08721
Phone: (ext.)	732-269-2312	Fax:	732-269-7709

Preparer's Name:	David W. Ciarrocca		
Preparer's Address:	1930 Wood Road		
City, State, Zip:	Scotch Plains	NJ	07076
Phone: (ext.)	732-591-2300	Fax:	732-591-2525

Chief Executive Officer:	Grace Dekker, Executive Director		
Phone: (ext.)	732-269-2312	Fax:	732-269-7709
E-mail:			

Chief Financial Officer:			
Phone: (ext.)		Fax:	
E-mail:			

Name of Auditor:	Richard Larsen		
Name of Firm:	Fallon & Larsen, LLP		
Address:	1390 Rote 36, Suite 102		
City, State, Zip:	Hazlet	NJ	07730-1716
Phone: (ext.)	732-888-2070	Fax:	732-888-6245
E-mail:			

Membership of Board of Commissioners (Full Name)	Title
Jacquelyn Mosley-Stokes	Chairwoman
Lynne Nutley	Vice-Chairman
Michael Hale	Commissioner
Nikolaus Seitz	Commissioner
Kathleen Nunn	Commissioner
Bradley Billheimer	Commissioner
Katherine Fulcomer	Commissioner

2013 Authority Budget Resolution Berkeley Housing Authority

FISCAL YEAR: FROM January 1, 2013 TO December 31, 2013

WHEREAS, the Annual Budget and Capital Budget for the Berkeley Housing Authority for the fiscal year beginning, January 1, 2013 and ending, December 31, 2013 has been presented before the governing body of the Berkeley Housing Authority at its open public meeting of October 25, 2012; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,069,567 , Total Appropriations, including any Accumulated Deficit if any, of \$2,129,095 and Total Unrestricted Net Assets utilized of \$59,528 ; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$80,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$0; and

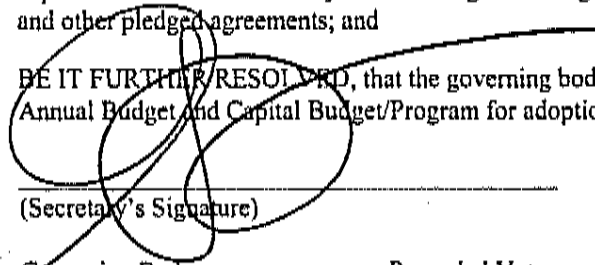
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Berkeley Housing Authority, at an open public meeting held on October 25, 2012 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Berkeley Housing Authority for the fiscal year beginning, January 1, 2013 and ending, December 31, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Berkeley Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 24, 2013.



(Secretary's Signature)

10-25-2012

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Jacquelyn Mosley-Stokes				✓
Lynne Wulley	✓			
Kathleen Dunn	✓			
Bradley Billheimer	✓			
Katherine Fulcomer	✓			
Michael Hale	✓			
Nikolaus Scitz	✓			

BUDGET MESSAGE 2013
Berkeley Housing Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2013 TO December 31, 2013

1. Complete a brief statement on the 2013 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

Increases:

Section 8 HAP

Section 8 Subsidy

Decreases:

Public Housing Subsidy

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any.

N/A

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

N/A

4. Describe the reasons for utilizing Unrestricted Net Assets in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc.

Reduction in public housing subsidy.

5. If the proposed Annual Budget contains an Accumulated Deficit either existing or anticipated, pursuant to N.J.S.A 40A:5A-12, then an explanation as to reasons for occurrence must be disclosed.

N/A

2013

HOUSING AUTHORITY BUDGET

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

—ANTICIPATED REVENUES—

OPERATING REVENUES	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S ADOPTED BUDGET
TOTAL RENTAL FEES	A-1	\$1,998,881	\$1,873,751
OTHER OPERATING REVENUES	A-2	*	*
	*	*	*
	*	*	*
TOTAL OPERATING REVENUES	R-1	\$1,998,881	\$1,873,751
NON-OPERATING REVENUES	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S ADOPTED BUDGET
OPERATING GRANTS & ENTITLEMENTS	A-3	\$39,843	\$43,513
LOCAL SUBSIDIES & DONATIONS	A-4	*	*
INTEREST ON INVESTMENTS	A-5	*	*
OTHER NON-OPERATING REVENUES	A-6	\$30,843	\$30,213
TOTAL NON-OPERATING REVENUES	R-2	\$70,686	\$73,726
TOTAL ANTICIPATED REVENUES (R-1 + R-2)	R-3	\$2,069,567	\$1,947,477

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2013

HOUSING AUTHORITY BUDGET

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

--BUDGETED APPROPRIATIONS--

--OPERATING APPROPRIATIONS--

<u>ADMINISTRATION</u>	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S ADOPTED BUDGET
SALARY & WAGES	* B-1 *	\$144,094 *	\$143,025 *
FRINGE BENEFITS	* B-2 *	\$56,657 *	\$55,214 *
OTHER EXPENSES	* B-3 *	<u>\$84,800 *</u>	<u>\$88,200 *</u>
TOTAL ADMINISTRATION	* E-1 *	<u>\$285,551 *</u>	<u>\$286,439 *</u>

<u>COST OF PROVIDING SERVICES</u>	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S ADOPTED BUDGET
SALARY & WAGES	* B-4 *	\$197,063 *	\$193,797 *
FRINGE BENEFITS	* B-5 *	\$64,343 *	\$82,586 *
OTHER EXPENSES	* B-6 *	<u>\$1,582,138 *</u>	<u>\$1,439,628 *</u>
TOTAL COST OF PROVIDING SERVICES	* E-2 *	<u>\$1,843,544 *</u>	<u>\$1,896,011 *</u>
NET PRINCIPAL DEBT PAYMENTS IN LIEU OF DEPRECIATION	* D-1 *	<u> *</u>	<u> *</u>
TOTAL OPERATING APPROPRIATIONS (E-1 + E-2 + D-1)	* E-3 *	<u>\$2,129,095 *</u>	<u>\$1,982,450 *</u>

2013

HOUSING AUTHORITY BUDGET

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

--BUDGETED APPROPRIATIONS--

--NON-OPERATING APPROPRIATIONS--

			CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S ADOPTED BUDGET
NET INTEREST DEBT PAYMENTS	*	D-2	*	*	*
RETAINED EARNINGS	*	C-1	*	*	*
RETAINED EARNINGS - SECT 8	*	C-2	*	*	*
OTHER NON-OPERATING APPROPRIATIONS	*	C-3	*	*	*
OTHER (SECT. 8 / HOUSING VOUCHER)	*	C-4	*	<u> </u>	<u> </u>
TOTAL NON-OPERATING APPROPRIATIONS (D-2+C-1+C-2+C-3+C-4)	*	E-4	*	<u> </u>	<u> </u>
ACCUMULATED DEFICIT	*	E-5	*	<u> </u>	<u> </u>
TOTAL OPERATING & NON-OPERATING APPROPRIATIONS & ACCUMULATED DEFICIT (E-3+E-4+E-5)	*	E-6	*	<u>\$2,129,095</u>	<u>\$1,982,450</u>
LESS : RETAINED EARNINGS UTILIZED TO BALANCE BUDGET	*	R-4	*	<u>\$59,528</u>	<u>\$34,973</u>
TOTAL APPROPRIATIONS AND RETAINED EARNINGS (E-6 - R-4)	*	E-7	*	<u>\$2,069,567</u>	<u>\$1,947,477</u>

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2013 ADOPTION CERTIFICATION

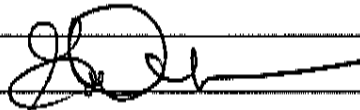
BERKELEY HOUSING

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01/01/2013 TO: 12/31/2013

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the BERKELEY Authority, pursuant to N.J.A.C. 5:31-2.3, on the 31ST day of, JANUARY, 2013.

Secretary's Signature:			
Name:	GRACE DEKKER		
Title:	DIRECTOR		
Address:	44 FREDERICK DRIVE BAYVILLE, NJ 08721		
Phone Number:	732-269-2312	Fax Number:	732-269-7709
E-mail address	berkeleytwphousingauthority@yahoo.com		

2013 ADOPTED BUDGET RESOLUTION

BERKELEY HOUSING

(Name)

AUTHORITY

FISCAL YEAR: FROM: 01/01/2013 TO: 12/31/2013

WHEREAS, the Annual Budget and Capital Budget/Program for the BERKELEY HOUSING Authority for the fiscal year beginning January 1, 2013 and ending, December 31, 2013 has been presented for adoption before the governing body of the BERKELEY HOUSING Authority at its open public meeting of 01/31/2013; and

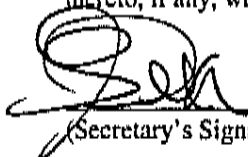
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,069,567, Total Appropriations, including any Accumulated Deficit, if any, of \$ 2,129,095 and Total Unrestricted Net Assets utilized of \$ 59,528; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 80,000 and Total Unrestricted Net Assets planned to be utilized of \$ 0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of BERKELEY HOUSING Authority, at an open public meeting held on 01/31/2013 that the Annual Budget and Capital Budget/Program of the BERKELEY HOUSING Authority for the fiscal year beginning, JANUARY 1, 2013 and, ending, DECEMBER 31, 2013 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

1-31-2013
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Jacquelyn Mosley Stokes				✓
Lynne Nudley	✓			
Kathleen Nunn	✓			
Katherine Fulcomer	✓			
Michael Hale	✓			
Nikolaus Seitz	✓			
Judith Norman	✓			

2013

Berkeley Housing Authority

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

**2013 CERTIFICATION of AUTHORITY CAPITAL
BUDGET/PROGRAM**

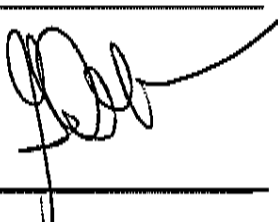
Berkeley Housing Authority

FISCAL YEAR: FROM January 1, 2013 TO December 31, 2013

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Berkeley Housing Authority, on the 25th day of October, 2012.

OR

It is further certified that the governing body of the have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Secretary's signature) 

Grace Dekker
(Print Name)

Executive Director
(Title)

44 Frederick Drive
(Address)

Bayville, New Jersey
(City, State, Zip Code)

(732) 269-2312/ / (732) 269-7709
(Phone number) (ext.) (Fax number)

berkeleytwphousingauthority@yahoo.com
(Email Address)

2013 Capital Budget/Program Message

Berkeley Housing Authority

FISCAL YEAR: FROM January 1, 2013 TO December 31, 2013

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

The capital plan is prepared with input from the residents of the authority.

2. Has each capital project/project financing been developed from a specific capital improvements plan or report; does it include full lifecycle costs, and is it consistent with appropriate elements of Master Plans or other plans in the jurisdictions served by the authority?

N/A

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

A five year capital plan approved by HUD.

4. Describe the projected impacts of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan?

N/A

Add additional sheets if necessary.

2013

HOUSING AUTHORITY CAPITAL BUDGET

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

PROPOSED YEAR'S CAPITAL IMPROVEMENT PLAN

PROJECTS	ESTIMATED TOTAL COST	FUNDING SOURCES			
		RETAINED EARNINGS	RENEWAL & REPLACEMENT RESERVE	DEBT AUTHORIZATION	OTHER SOURCES
A OPERATIONS	\$8,000				\$8,000
B MGT IMPROVEMENTS	\$8,000				\$8,000
C ADMINISTRATION	\$8,000				\$8,000
D FEES & COSTS	\$1,000				\$1,000
E SITE IMPROVEMENTS	\$2,000				\$2,000
F DWELLING STRUCTURES	\$19,310				\$19,310
G DWELLING EQUIPMENT	\$2,000				\$2,000
H NON-DWELLING EQUIPT.	\$1,000				\$1,000
I DEBT LEVERAGING	\$30,690				\$30,690
J					
K					
L					
M					
N					
TOTAL	\$80,000				\$80,000

2013

HOUSING AUTHORITY CAPITAL PROGRAM

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

5 YEAR CAPITAL IMPROVEMENT PLAN COSTS

<u>PROJECTS</u>	<u>ESTIMATED TOTAL COST</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
A OPERATIONS	\$40,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
B MGT IMPROVEMENTS	\$40,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
C ADMINISTRATION	\$40,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
D FEES & COSTS	\$5,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
E SITE IMPROVEMENTS	\$10,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
F DWELLING STRUCTURES	\$96,550	\$19,310	\$19,310	\$19,310	\$19,310	\$19,310
G DWELLING EQUIPMENT	\$10,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
H NON-DWELLING EQUIPT.	\$5,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
I DEBT LEVERAGING	\$153,450	\$30,690	\$30,690	\$30,690	\$30,690	\$30,690
J						
K						
L						
M						
N						
TOTAL	\$400,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000

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2013

HOUSING AUTHORITY CAPITAL PROGRAM

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

5 YEAR CAPITAL PLAN FUNDING SOURCES: From Year 2013 to Year 2017

PROJECTS	ESTIMATED TOTAL COST	FUNDING SOURCES			
		RETAINED EARNINGS	RENEWAL & REPLACEMENT RESERVE	DEBT AUTHORIZATION	OTHER SOURCES
A OPERATIONS	\$40,000				\$40,000
B MGT IMPROVEMENTS	\$40,000				\$40,000
C ADMINISTRATION	\$40,000				\$40,000
D FEES & COSTS	\$5,000				\$5,000
E SITE IMPROVEMENTS	\$10,000				\$10,000
F DWELLING STRUCTURES	\$96,550				\$96,550
G DWELLING EQUIPMENT	\$10,000				\$10,000
H NON-DWELLING EQUIPT.	\$5,000				\$5,000
I DEBT LEVERAGING	\$153,450				\$153,450
J					
K					
L					
M					
N					
TOTAL	\$400,000				\$400,000

2013

Berkeley Housing Authority

AUTHORITY

SUPPLEMENTAL SCHEDULES

STATE OF NEW JERSEY

DIVISION OF LOCAL GOVERNMENT SERVICES

2013

**HOUSING AUTHORITY BUDGET
SUPPLEMENTAL SCHEDULES**

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

==== OPERATING REVENUES ====

---RENTAL FEES----	CROSS REF	TOTAL	PUBLIC HOUSING	SECT. 8 NEW CONS.	HOUSING VOUCHERS	OTHER PROGRAMS
HOMEBUYERS MONTHLY PAYMENTS	* Line 60 *					*
DWELLING RENTAL	* Line 70 *	\$315,000	\$315,000			*
EXCESS UTILITIES	* Line 80 *	\$15,000	\$15,000			*
NON-DWELLING RENTAL	* Line 90 *					*
HUD OPERATING SUBSIDY	* Line 690 *	\$271,091	\$271,091			*
OTHER INCOME	* Line 120 *					*
NEW CONSTRUCTION-ACC SECTION 8	* Line 13 *	\$1,127,270		\$1,127,270		*
VOUCHER-ACC HOUSING VOUCHER	* Line 13 *	\$270,520			\$270,520	*
TOTAL RENTAL FEES	* A-1 *	\$1,998,881	\$601,091	\$1,127,270	\$270,520	*

---OTHER OPERATING REVENUES---

		TOTAL	PUBLIC HOUSING	SECT. 8 NEW CONS.	HOUSING VOUCHERS	OTHER PROGRAMS
LIST IN DETAIL:						
(1)	* *					*
(2)	* *					*
(3)	* *					*
(4)	* *					*
(5)	* *					*
TOTAL OTHER OPERATING REVENUES	* A-2 *					*

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2013

HOUSING AUTHORITY BUDGET

SUPPLEMENTAL SCHEDULES

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

==== NON-OPERATING REVENUES ====

---GRANTS &--- ---ENTITLEMENTS---			<u>TOTAL</u>	<u>PUBLIC HOUSING</u>	<u>SECT. 8 NEW CONS.</u>	<u>HOUSING VOUCHERS</u>	<u>OTHER PROGRAMS</u>
LIST IN DETAIL:							
(1) REFUNDING	*	*	\$16,000				\$16,000 *
(2) CAPITAL FUND	*	*	\$23,843				\$23,843 *
	(\$3)	*					*
(4)	*	*					*
(5)	*	*					*
TOTAL GRANTS & ENTITLEMENTS	*	A-3	\$39,843				\$39,843 *

---LOCAL SUBSIDIES--- ---& DONATIONS---			<u>TOTAL</u>	<u>PUBLIC HOUSING</u>	<u>SECT. 8 NEW CONS.</u>	<u>HOUSING VOUCHERS</u>	<u>OTHER PROGRAMS</u>
LIST IN DETAIL:							
(1)	*	*					*
(2)	*	*					*
(3)	*	*					*
(4)	*	*					*
(5)	*	*					*
TOTAL SUBSIDIES & DONATIONS	*	A-4					*

2013

HOUSING AUTHORITY BUDGET

SUPPLEMENTAL SCHEDULES

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

==== NON-OPERATING REVENUES ====

---INTEREST ON INVESTMENTS--- ---AND DEPOSITS---			TOTAL	PUBLIC HOUSING	SECT. 8 NEW CONS.	HOUSING VOUCHERS	OTHER PROGRAMS	
INVESTMENTS	*	*						*
SECURITY DEPOSITS	*	*						*
PENALTIES	*	*						*
OTHER INVESTMENTS	*	*						*
TOTAL INTEREST ON INVESTMENTS & DEPOSITS	*	A-5						*

---OTHER NON-OPERATING REVENUES---

LIST IN DETAIL:			TOTAL	PUBLIC HOUSING	SECT. 8 NEW CONS.	HOUSING VOUCHERS	OTHER PROGRAMS	
(1) LATE FEES, COMMISSIONS, MISC.	*	*	\$30,843	\$24,843		\$6,000		*
(2)	*	*						*
(3)	*	*						*
(4)	*	*						*
(5)	*	*						*
TOTAL OTHER NON-OPERATING REVENUES	*	A-6	\$30,843	\$24,843		\$6,000		*

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2013
HOUSING AUTHORITY BUDGET
 SUPPLEMENTAL SCHEDULES
 BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

			==== OPERATING APPROPRIATIONS ====				
ADMINISTRATION		TOTAL	PUBLIC HOUSING	SECT. 8 NEW CONS.	HOUSING VOUCHERS	OTHER PROGRAMS	
Salaries & Wages	* B-1 *	\$144,094	\$63,359	\$48,000	\$24,892	\$7,843	*
Fringe Benefits	* B-2 *	\$56,657	\$35,330	\$16,000	\$4,200	\$1,127	*
Other Expenses	* B-3 *	\$84,800	\$81,200	\$7,500	\$8,100	\$8,000	*
TOTAL ADMINISTRATION	* E-1 *	\$285,551	\$159,889	\$71,500	\$37,192	\$16,970	
			PUBLIC HOUSING	SECT. 8 NEW CONS.	HOUSING VOUCHERS	OTHER PROGRAMS	
COST OF PROVIDING SERVICES		TOTAL					
Salaries & Wages							
Tenant Services	* *	\$10,000	\$10,000				*
Maintenance & Operation	* *	\$120,238	\$100,238			\$20,000	*
Protective Services	* *	\$0	\$0	\$0	\$0	\$0	*
Utility Labor	* *	\$68,825	\$68,825				*
Total Salaries & Wages	* B-4 *	\$197,063	\$177,063	\$0	\$0	\$20,000	*
Fringe Benefits	* B-5 *	\$64,343	\$61,470	\$0	\$0	\$2,873	*
Other Expenses							
Tenant Services	* *	\$2,000	\$2,000				*
Utilities	* *	\$182,000	\$182,000				*
Maintenance & Operation							
Materials & Contract Cost	* *	\$55,000	\$55,000				*
Protective Services							
Materials & Contract Cost	* *						*
Insurance	* *	\$32,000	\$27,800	\$1,800	\$2,400		*
P.I.L.O.T	* *	\$8,118	\$8,118				*
Terminal Leave Payments	* *						*
Collection Losses	* *	\$3,000	\$3,000				*
Other General Expense	* *						*
Rents	* *	\$1,300,020		\$1,054,500	\$245,520		*
Extraordinary Maintenance	* *						*
Replacement of Non-Expendible Equip	* *						*
Property Betterment/Additions	* *						*
Other Costs	* *						*
Total Other Expenses	* B-6 *	\$1,582,138		\$1,056,300	\$247,920		*
TOTAL COST OF PROVIDING SERVICES	*	\$1,843,544	\$238,533	\$1,056,300	\$247,920	\$22,873	*

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**2013
HOUSING AUTHORITY BUDGET**

SUPPLEMENTAL SCHEDULES

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

BUDGETED YEARS DEBT SERVICE REQUIREMENTS

---PRINCIPAL PAYMENTS---	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S ADOPTED BUDGET
AUTHORITY NOTES	* P-1 *		
AUTHORITY BONDS	* P-2 *		
CAPITAL LEASES	* P-3 *		
INTERGOVERNMENTAL LOANS	* P-4 *		
OTHER BONDS OR NOTES	* P-5 *	\$15,000	
TOTAL PRINCIPAL DEBT PAYMENTS	* *	\$15,000	
LESS: HUD SUBSIDY	* P-6 *	\$15,000	
NET PRINCIPAL DEBT PAYMENTS	* D-1 *		

---INTEREST PAYMENTS---	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S ADOPTED BUDGET
AUTHORITY NOTES	* I-1 *		
AUTHORITY BONDS	* I-2 *		
CAPITAL LEASES	* I-3 *		
INTERGOVERNMENTAL LOANS	* I-4 *		
OTHER BONDS OR NOTES	* I-5 *	\$15,690	
TOTAL INTEREST DEBT PAYMENTS	* *	\$15,690	
LESS: HUD SUBSIDY	* I-6 *	\$15,690	
NET INTEREST DEBT PAYMENTS	* D-2 *		

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**2013
HOUSING AUTHORITY BUDGET**

**SUPPLEMENTAL SCHEDULES
BERKELEY HOUSING AUTHORITY**

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

5 YEAR DEBT SERVICE SCHEDULE

PRINCIPAL PAYMENTS	YEARS				
	2013	2014	2015	2016	2017
--AUTHORITY NOTES--					
(1)	*	*	*	*	*
(2)	*	*	*	*	*
(3)	*	*	*	*	*
TOTAL PAYMENTS P-1	*	*	*	*	*
--AUTHORITY BONDS--					
(1)	*	*	*	*	*
(2)	*	*	*	*	*
(3)	*	*	*	*	*
TOTAL PAYMENTS P-2	*	*	*	*	*
--AUTHORITY CAPITAL LEASES--					
(1)	*	*	*	*	*
(2)	*	*	*	*	*
(3)	*	*	*	*	*
TOTAL PAYMENTS P-3	*	*	*	*	*
--AUTHORITY INTERGOVERNMENTAL LOANS--					
(1)	*	*	*	*	*
(2)	*	*	*	*	*
(3)	*	*	*	*	*
TOTAL PAYMENTS P-4	*	*	*	*	*
--OTHER BONDS OR NOTES (LIST)--					
(1)	* \$15,000 *	* \$15,000 *	* \$15,000 *	* \$15,000 *	* \$20,000 *
(2)	*	*	*	*	*
(3)	*	*	*	*	*
TOTAL PAYMENTS P-5	* \$15,000 *	* \$15,000 *	* \$15,000 *	* \$15,000 *	* \$20,000 *
TOTAL PRIN. DEBT PAYMNTS *	\$15,000 *	\$15,000 *	\$15,000 *	\$15,000 *	\$20,000 *
Less: HUD Subsidy P-6 *	\$15,000 *	\$15,000 *	\$15,000 *	\$15,000 *	\$20,000 *
NET PRIN. DEBT PAYMNTS D-1 *	*	*	*	*	*

**2013
HOUSING AUTHORITY BUDGET**

SUPPLEMENTAL SCHEDULES

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

5 YEAR DEBT SERVICE SCHEDULE

INTEREST PAYMENTS	YEARS				
	2013	2014	2015	2016	2017
--AUTHORITY NOTES--					
(1)	*	*	*	*	*
(2)	*	*	*	*	*
(3)	*	*	*	*	*
TOTAL PAYMENTS I-1	*	*	*	*	*
--AUTHORITY BONDS--					
(1)	*	*	*	*	*
(2)	*	*	*	*	*
(3)	*	*	*	*	*
TOTAL PAYMENTS I-2	*	*	*	*	*
--AUTHORITY CAPITAL LEASES--					
(1)	*	*	*	*	*
(2)	*	*	*	*	*
(3)	*	*	*	*	*
TOTAL PAYMENTS I-3	*	*	*	*	*
--AUTHORITY INTERGOVERNMENTAL LOANS--					
(1)	*	*	*	*	*
(2)	*	*	*	*	*
(3)	*	*	*	*	*
TOTAL PAYMENTS I-4	*	*	*	*	*
--OTHER BONDS OR NOTES (LIST)--					
(1)	\$16,376	\$15,043	\$14,384	\$13,716	\$12,985
(2)	*	*	*	*	*
(3)	*	*	*	*	*
TOTAL PAYMENTS I-5	\$16,376	\$15,043	\$14,384	\$13,716	\$12,985
TOTAL INT. DEBT PAYMENTS	\$16,376	\$15,043	\$14,384	\$13,716	\$12,985
Less: HUD Subsidy I-6	\$16,376	\$15,043	\$14,384	\$13,716	\$12,985
NET INT. DEBT PAYMNTS D-2	*	*	*	*	*

**2013
HOUSING AUTHORITY BUDGET
SUPPLEMENTAL SCHEDULES**

BERKELEY HOUSING AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

====RETAINED EARNINGS====

	<u>CROSS REF.</u>	<u>2013 PROPOSED BUDGET</u>
(1) BEGINNING BALANCE JANUARY 1ST, 2012	* AUDIT *	\$624,755 *
(2) UTILIZED IN CURRENT YEAR'S ADOPTED BUDGET	* *	<u>\$34,973 *</u>
(3) PROPOSED BALANCE AVAILABLE	* *	\$589,782 *
(4) EST. RESULTS OF OPERATION CURRENT BUDGET	* *	<u> *</u>
(5) ESTIMATED AVAILABLE BALANCE	* *	\$589,782 *
(6) UTILIZED IN PROPOSED YEAR'S CAPITAL BUDGET	* *	<u> *</u>
(7) UTILIZED IN PROPOSED BUDGET	* *	<u>\$59,528 *</u>
(8) TOTAL RETAINED EARNINGS UTILIZED	* *	<u>\$59,528 *</u>
(9) PROPOSED BAL. AFTER UTILIZATION IN BUDGET	* *	<u>\$530,254 *</u>

====RESTRICTED NET ASSETS====

	<u>CROSS REF.</u>	<u>2013 PROPOSED BUDGET</u>
(1) BEGINNING BALANCE JANUARY 1ST, 2012	* AUDIT *	\$286,354 *
(2) UTILIZED IN CURRENT YEARS ADOPTED BUDGET	* *	<u> *</u>
(3) PROPOSED BALANCE AVAILABLE	* *	\$286,354 *
(4) EST. RESULTS OF OPERATION CURRENT BUDGET	* *	<u> *</u>
(5) ESTIMATED AVAILABLE BALANCE	* *	\$286,354 *
(6) UTILIZED IN PROPOSED YEAR'S CAPITAL BUDGET	* *	<u> *</u>
(7) UTILIZED IN PROPOSED BUDGET	* *	<u> *</u>
(8) TOTAL RESTRICTED NET ASSETS UTILIZED	* *	<u> *</u>
(9) PROPOSED BAL. AFTER UTILIZATION IN BUDGET	* *	<u>\$286,354 *</u>

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 BERKELEY HOUSING AUTHORITY
 FISCAL YEAR 2013
 FISCAL PERIOD JANUARY 1, 2013 to DECEMBER 31, 2013
 OPERATING BUDGET

Line No.	Acct. No.	Description	TOTAL HOUSING AUTHORITY PROPOSED BUDGET	Public Housing Mangement Proposed Budget	Section 8 Proposed Budget	Housing Voucher Proposed Budget	Other Programs Proposed Budget
Homebuyers Monthly Payments For							
10	7710	Operating Expense	*	*	*	*	*
20	7712	Earned Home Payments	*	*	*	*	*
30	7714	Non-routine Maintenance Res.	*	*	*	*	*
40	Total Break Even Amount		*	*	*	*	*
50	7716	Excess (Deficit)	*	*	*	*	*
60	7790	Homebuyers Monthly Pay.	*	*	*	*	*
Operating Receipts							
65	2210	Section 8/Voucher Payments	* \$1,397,790	*	* \$1,127,270	* \$270,520	*
70	3110	Dwelling Rental	* \$315,000	* \$315,000	*	*	*
80	3120	Excess Utilities	* \$15,000	* \$15,000	*	*	*
90	3190	Nondwelling Rental	*	*	*	*	*
100	Total Rental Income		* \$1,727,790	* \$330,000	* \$1,127,270	* \$270,520	*
110	3610	Interest Income	*	*	*	*	*
120	3690	Other Income	* \$30,843	* \$24,843	*	* \$6,000	*
130	Total Operating Income		* \$1,758,633	* \$354,843	* \$1,127,270	* \$276,520	*
135	-	Grant Revenue	\$39,843				\$39,843
137	Total Operating Income(inc. grants)		\$1,798,476	\$354,843	\$1,127,270	\$276,520	\$39,843
Operating Expenditures - Administration							
140	4110	Administrative Salaries	* \$144,094	* \$63,359	* \$48,000	* \$24,892	* \$7,843
150	4130	Legal	* \$15,500	* \$13,100	* \$1,200	* \$1,200	*
160	4140	Staff Training	* \$5,000	* \$1,000	*	*	* \$4,000
170	4150	Travel	* \$2,000	* \$2,000	*	*	*
180	4170	Accounting Fees	* \$19,500	* \$15,300	* \$1,800	* \$2,400	*
190	4171	Auditing Fees	* \$8,000	* \$7,000	* \$500	* \$500	*
200	4190	Other Admin. Expenses	* \$34,800	* \$22,800	* \$4,000	* \$4,000	* \$4,000
210	Total Administrative Expense		* \$228,894	* \$124,559	* \$55,500	* \$32,992	* \$15,843
Tenant Services							
220	4210	Salaries	* \$10,000	* \$10,000	*	*	*
230	4220	Recreation, Public. & Other	*	*	*	*	*
240	4230	Contract Cost	* \$2,000	* \$2,000	*	*	*
250	Total Tenant Service Expense		* \$12,000	* \$12,000	*	*	*
Utilities							
260	4310	Water	* \$21,000	* \$21,000	*	*	*
270	4320	Electricity	* \$61,000	* \$61,000	*	*	*
280	4330	Gas	* \$75,000	* \$75,000	*	*	*
290	4340	Fuel Oil	*	*	*	*	*
300	4350	Labor	* \$66,825	* \$66,825	*	*	*
310	4390	Other	* \$25,000	* \$25,000	*	*	*
320	Total Utilities Expense		* \$248,825	* \$248,825	*	*	*
Ordinary Maintenance & Operations							
330	4410	Labor	* \$120,238	* \$100,238	*	*	* \$20,000
340	4420	Materials	* \$25,000	* \$25,000	*	*	*
350	4430	Contract Cost	* \$30,000	* \$30,000	*	*	*
360	Total Ordinary Maint & Oper. Expense		* \$175,238	* \$155,238	*	*	* \$20,000

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 BERKELEY HOUSING AUTHORITY
 FISCAL YEAR 2013
 FISCAL PERIOD JANUARY 1, 2013 to DECEMBER 31, 2013
 OPERATING BUDGET

Line No.	Acct. No.	Description	TOTAL HOUSING AUTHORITY PROPOSED BUDGET	Public Housing Mangement Proposed Budget	Section 8 Proposed Budget	Housing Voucher Proposed Budget	Other Programs Proposed Budget
Protective Services							
370	4460	Labor	\$0	\$0	\$0	\$0	\$0
380	4470	Materials	*	*	*	*	*
390	4480	Contract Cost	*	*	*	*	*
400	Total Protective Services Expense		\$0	\$0	\$0	\$0	\$0
General Expense							
410	4510	Insurance	\$32,000	\$27,800	\$1,800	\$2,400	*
420	4520	Payment in Lieu of Taxes	\$8,118	\$8,118	*	*	*
430	4530	Terminal Leave Payments	*	*	*	*	*
440	4540	Employee Benefits	\$121,000	\$96,800	\$16,000	\$4,200	\$4,000
450	4570	Collection Losses	\$3,000	\$3,000	*	*	*
460	4590	Other General Expense	*	*	*	*	*
470	Total General Expense		\$164,118	\$135,718	\$17,800	\$6,600	\$4,000
480	Total Sum of Routine Expenses		\$829,075	\$676,340	\$73,300	\$39,592	\$39,843
Rent for Leased Dwellings							
490	4710	Rents to Owners	*	*	*	*	*
495	4715	Sect. 8/Housing Voucher Payments	\$1,300,020	*	\$1,054,500	\$245,520	*
500	Total Operating Expense		\$2,129,095	\$676,340	\$1,127,800	\$285,112	\$39,843
Nonroutine Expenditures							
510	4610	Extraordinary Maintenance	*	*	*	*	*
520	7520	Replace. of Nonexpendable Equip.	*	*	*	*	*
530	7540	Property Betterment & Additions	*	*	*	*	*
540	Total Nonroutine Expenditures		*	*	*	*	*
550	Total Operating Expenditures		\$2,129,095	\$676,340	\$1,127,800	\$285,112	\$39,843
Prior Period Adjustments							
560	6010	Prior Period Adjustments	*	*	*	*	*
Other Expenditures							
570	Deficiency		*	*	*	*	*
580	Total Operating Expenditures		\$2,129,095	\$676,340	\$1,127,800	\$285,112	\$39,843
590	Residual Receipts		(\$330,819)	(\$321,497)	(\$530)	(\$8,592)	(\$0)
HUD Contributions							
600	8010	Basic Annual Contribution	*	*	*	*	*
610	8011	Prior Year Adjustment	*	*	*	*	*
620	Total Basic Annual Contribution		*	*	*	*	*
630	8020	Contribution Earned	\$271,091	\$271,091	*	*	*
640	Mandatory		*	*	*	*	*
650	Other		*	*	*	*	*
660	Other		*	*	*	*	*
670	Total Year End Adjustments		*	*	*	*	*
680	8020	Total Operating Subsidy - Current	\$271,091	\$271,091	*	*	*
690	Total HUD Contributions		\$271,091	\$271,091	*	*	*
700	Residual Receipts		(\$59,528)	(\$50,406)	(\$530)	(\$8,592)	(\$0)

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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES
SECTION 8 ASSISTANCE PAYMENTS
FISCAL YEAR 2013
FISCAL PERIOD JANUARY 1, 2013 to DECEMBER 31, 2013

BERKELEY HOUSING AUTHORITY			NO. OF DWELLING UNITS		95		
PROJECT NO.	NJ 056NC		NO. OF UNIT MONTHS		1,140		
PART I	(a)	(b)	(c)	(d)	(e)	(f)	(g)
ESTIMATE	6	0BR					
	7	1BR	95	\$1,150	\$225	\$925	1,140 \$1,054,500
	8	2BR					
	9	3BR					
	10	4BR					
	11						
	12				SUBTOTAL		<u>\$1,054,500</u>
	13						
	14				VACANCY FACTOR		
	15	TOTAL					<u>\$1,054,500</u>
PART II	UMA'S	ADM. FEE	PRODUCT	%			ADMIN. FEE
ADMIN. FEE	(a)	(b)	(c)	(d)			(e)
	16	1,140	\$72,770	100.00%			\$72,770
	17						
TOTAL	18	<u>1,140</u>					<u>\$72,770</u>
PART III	# OF FAMILIES		FEE PER				
HARD TO			FAMILY				
HOUSE FEE	19						
PART IV				PHA	HUD		
ADMINISTRATIVE				ESTIMATES	MODIFICATIONS		
EXPENSES				(a)	(b)		
	20	SALARIES					
	21	EMPL. BEN.					
	22	LEGAL					
	23	TRAVEL					
	24	SUNDRY					
	25	OFFICE RENT					
	26	ACCT. FEE					
	27	TOTAL ADMIN. EXPENSES					
NON-EXPENDABLE							
EQUIPMENT EXPENSES							
	28	OFFICE EQUIPMENT					
	29	OFFICE FURNISHINGS					
	30	AUTOMOTIVE					
	31	OTHER					
	32	TOTAL NON-EXPEN. EQUIP.					
GENERAL EXPENSES							
	33	MAINT. & OPER.					
	34	INSURANCE					
	35	SUNDRY					
	36	TOTAL GENERAL EXPENSE					
TOTAL PRELIMINARY EXPENSES							
	37	SUM OF LINES 27,32,AND 36					

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SECTION 8 ASSISTANCE PAYMENTS
SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES
BERKELEY HOUSING AUTHORITY

PROJECT NO.	NJ 056NC	NO. OF DWELLING UNITS	95
		NO. OF UNIT MONTHS	1,140

11	MAXIMUM ANNUAL CONTRIBUTIONS	\$1,127,270
12	PRORATA MAXIMUM ANNUAL CONTRIBUTION	_____
13	FISCAL YEAR TOTAL	<u>\$1,127,270</u>
14	PROJECT ACCOUNT BALANCE	_____
15	TOTAL ANNUAL CONTRIBUTIONS	<u>\$1,127,270</u>

	ACC	EXPIR. DATE
	TOTAL ACC	_____ _____

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SECTION 8 ASSISTANCE PAYMENTS
SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES
BERKELEY HOUSING AUTHORITY

PROJECT NO.	NJ 056NC	NO. OF DWELLING UNITS	95
		NO. OF UNIT MONTHS	1,140
16	ESTIMATE OF ANNUAL ASSISTANCE (line 15)		\$1,054,500
17	ESTIMATE ONGOING ADMINISTRATIVE FEE (line 18)		\$72,770
18	ESTIMATE HARD TO HOUSE FEE (line 19)		
19	ESTIMATED INDEPENDENT PUBLIC ACCOUNTANT COSTS		\$500
20	ESTIMATED PRELIMINARY ADMIN. & GEN. EXPENSE (line 27 +36)		
21	CARRYOVER OF PRELIMINARY ADMINISTRATIVE EXPENSE		
22	ESTIMATED NON-EXPENDABLE EQUIPMENT EXPENSE (line 22)		
23	LESS: UNFUNDED AUDIT COST		<u>(\$500)</u>
24	TOTAL ANNUAL CONTRIBUTIONS REQUIRED		<u>\$1,127,270</u>
25	DEFICIT AT END OF CURRENT FISCAL YEAR		<u> </u>
26	TOTAL ANNUAL CONTRIBUTIONS REQUIRED		<u>\$1,127,270</u>
27	ESTIMATED PROJECT ACCOUNT BALANCE (line 15 - line 26)		<u> </u>
28	PROVISION FOR PROJECT ACCOUNT REQUESTED (line 27 - line 14)		<u> </u>
	ANNUAL CONTRIBUTIONS APPROVED		
29	TOTAL ANNUAL CONTRIBUTIONS APPROVED		<u>\$1,127,270</u>
	SOURCE OF TOTAL CONTRIBUTIONS		
30a	REQUESTED FISCAL YEAR MAXIMUM ANNUAL CONTRIBUTIONS		<u>\$1,127,270</u>
30b	PROJECT ACCOUNT		<u> </u>

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SECTION 8 ASSISTANCE PAYMENTS
SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES
BERKELEY HOUSING AUTHORITY

ATTACHMENT I

PROJECT NO. NJ 056NC NO. OF DWELLING UNITS 95
NO. OF UNIT MONTHS 1,140

# UNITS LEASED	AVERAGE PAYMENT	EST. # OF UNITS	UNIT MTHS LEASED	AVERAGE PAYMENT

12 PRELIMINARY ADMIN. & GEN. EXPENSE	
13 ESTIMATED HOUSING ASSISTANCE PAYMENTS	\$1,054,600
14 ESTIMATED ONGOING ADMIN. FEE	\$72,770
15 ESTIMATED HARD TO HOUSE FEE	
16 INDEPENDENT PUBLIC ACCT. FEE	
17 TOTAL FUNDS REQUIRED	\$1,127,270
18 PAYMENTS PREVIOUSLY APPROVED	
19 ADJUSTMENT TO REQUISITION	
20 TOTAL PAYMENT REQUIREMENT	\$1,127,270

21 EQUAL INSTALLMENTS UNEQUAL INSTALLMENTS

22 INSTALLMENTS

1	2	3	4	5	6
\$93,939	\$93,939	\$93,939	\$93,939	\$93,939	\$93,939

7	8	9	10	11	12
\$93,939	\$93,939	\$93,939	\$93,939	\$93,939	\$93,939

22a TOTAL \$1,127,270

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES
 HOUSING VOUCHER ASSISTANCE PAYMENTS
 FISCAL YEAR 2013
 FISCAL PERIOD JANUARY 1, 2013 to DECEMBER 31, 2013

PROJECT NO.	BERKELEY HOUSING AUTHORITY NJ 056VO			NO. OF DWELLING UNITS			25	
				NO. OF UNIT MONTHS			300	
PART I		(a)	(b)	(c)	(d)	(e)	(f)	(g)
ESTIMATE	6	0BR						
	7	1BR	8	\$990	\$300	\$690	72	\$49,680
	8	2BR	10	\$1,120	\$400	\$720	120	\$86,400
	9	3BR	6	\$1,400	\$420	\$980	72	\$70,560
	10	4BR	3	\$1,480	\$400	\$1,080	36	\$38,880
	11							
	12							
	13							
	14							
	15	TOTAL						<u>\$245,520</u>
PART II		UMA'S	ADM. FEE	PRODUCT	%			ADMIN. FEE
ADMIN. FEE	16	(a)	(b)	(c)	(d)			(e)
	17	300		\$25,000	100.00%			\$25,000
TOTAL	18	<u>300</u>						<u>\$25,000</u>
PART III		# OF FAMILIES		FEE PER				
HARD TO	19			FAMILY				
HOUSE FEE				\$75				
PART IV								
ADMINISTRATIVE				PHA		HUD		
EXPENSES				ESTIMATES		MODIFICATIONS		
	20	SALARIES		(a)		(b)		
	21	EMPL. BEN.						
	22	LEGAL						
	23	TRAVEL						
	24	SUNDRY						
	25	OFFICE RENT						
	26	ACCT. FEE						
	27	TOTAL ADMIN. EXPENSES						
NON-EXPENDABLE								
EQUIPMENT EXPENSES								
	28	OFFICE EQUIPMENT						
	29	OFFICE FURNISHINGS						
	30	AUTOMOTIVE						
	31	OTHER						
	32	TOTAL NON-EXPENDABLE EQUIP.						
GENERAL EXPENSES								
	33	MAINT. & OPER.						
	34	INSURANCE						
	35	SUNDRY						
	36	TOTAL GENERAL EXPENSE						
TOTAL PRELIMINARY EXPENSES								
	37	SUM OF LINES 27,32,AND 36						

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES
HOUSING VOUCHER ASSISTANCE PAYMENTS
BERKELEY HOUSING AUTHORITY

PROJECT NO.	NJ 056VO	NO. OF DWELLING UNITS	25
		NO. OF UNIT MONTHS	300

11	MAXIMUM ANNUAL CONTRIBUTIONS	\$270,520
12	PRORATA MAXIMUM ANNUAL CONTRIBUTION	<u> </u>
13	FISCAL YEAR TOTAL	<u>\$270,520</u>
14	PROJECT ACCOUNT BALANCE	<u> </u>
15	TOTAL ANNUAL CONTRIBUTIONS	<u>\$270,520</u>

ACC	EXPIR.	
	DATE	
EST. RENEWAL FUNDING N/A		\$270,520
		<u> </u>
TOTAL ACC		<u>\$270,520</u>

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES
HOUSING VOUCHER ASSISTANCE PAYMENTS
BERKELEY HOUSING AUTHORITY

PROJECT NO.	NJ 056VO	NO. OF DWELLING UNITS	25
		NO. OF UNIT MONTHS	300
16	ESTIMATE OF ANNUAL ASSISTANCE (line 15)		\$245,520
17	ESTIMATE ONGOING ADMINISTRATIVE FEE (line 18)		\$25,000
18	ESTIMATE HARD TO HOUSE FEE (line 19)		
19	ESTIMATED INDEPENDENT PUBLIC ACCOUNTANT COSTS		\$500
20	ESTIMATED PRELIMINARY ADMIN. & GEN. EXPENSE (line 27 +36)		
21	CARRYOVER OF PRELIMINARY ADMINISTRATIVE EXPENSE		
22	ESTIMATED NON-EXPENDABLE EQUIPMENT EXPENSE (line 22)		
23	LESS: UNFUNDED AUDIT COST		<u>(\$500)</u>
24	TOTAL ANNUAL CONTRIBUTIONS REQUIRED		<u>\$270,520</u>
25	DEFICIT AT END OF CURRENT FISCAL YEAR		<u> </u>
26	TOTAL ANNUAL CONTRIBUTIONS REQUIRED		<u>\$270,520</u>
27	ESTIMATED PROJECT ACCOUNT BALANCE (line 15 - line 26)		<u> </u>
28	PROVISION FOR PROJECT ACCOUNT REQUESTED (line 27 - line 14)		<u> </u>
	ANNUAL CONTRIBUTIONS APPROVED		
29	TOTAL ANNUAL CONTRIBUTIONS APPROVED		<u>\$270,520</u>
	SOURCE OF TOTAL CONTRIBUTIONS		
30a	REQUESTED FISCAL YEAR MAXIMUM ANNUAL CONTRIBUTIONS		<u>\$270,520</u>
30b	PROJECT ACCOUNT		<u> </u>

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 SUPPORTING DATA FOR ANNUAL CONTRIBUTION ESTIMATES
 HOUSING VOUCHER ASSISTANCE PAYMENTS
 BERKELEY HOUSING AUTHORITY

ATTACHMENT I

PROJECT NO. NJ 056VO NO. OF DWELLING UNITS 25
 NO. OF UNIT MONTHS 300

# UNITS LEASED	AVERAGE PAYMENT	EST. # OF UNITS	UNIT MTHS LEASED	AVERAGE PAYMENT

12 PRELIMINARY ADMIN. & GEN. EXPENSE
 13 ESTIMATED HOUSING ASSISTANCE PAYMENTS \$245,520
 14 ESTIMATED ONGOING ADMIN. FEE \$25,000
 15 ESTIMATED HARD TO HOUSE FEE
 16 INDEPENDENT PUBLIC ACCT. FEE

17 TOTAL FUNDS REQUIRED \$270,520

18 PAYMENTS PREVIOUSLY APPROVED
 19 ADJUSTMENT TO REQUISITION

20 TOTAL PAYMENT REQUIREMENT \$270,520

21 EQUAL INSTALLMENTS UNEQUAL INSTALLMENTS

22 INSTALLMENTS

1	2	3	4	5	6
\$22,543	\$22,543	\$22,543	\$22,543	\$22,543	\$22,543

7	8	9	10	11	12
\$22,543	\$22,543	\$22,543	\$22,543	\$22,543	\$22,543

22a TOTAL \$270,520