

BERKELEY TOWNSHIP HOUSING AUTHORITY

REGULAR MEETING:

These Minutes are not verbatim, but a condensed version of what transpired at the Berkeley Township Housing Authority Board of Commissioners Meeting held on September 27, 2016 at 4:00 PM in the Community Room, located at the Administration Building at 44 Frederick Drive, Bayville NJ.

PRESENT: GRACE DEKKER, EXECUTIVE DIRECTOR
KATHLEEN NUNN, VICE-CHAIRPERSON
NILDA GARIBALDI, COMMISSIONER
KATHERINE FULCOMER, COMMISSIONER
JUDY NOONAN, COMMISSIONER
ANGIE FRATIANNI, COMMISSIONER
TERRENCE CORRISTON, LEGAL COUNSEL (VIA TELEPHONE)
BOB DEKKER, MAINTENANCE SUPERVISOR

ABSENT: NIKOLAUS SEITZ, COMMISSIONER
JANET MALANGA, TRANSCRIBER

CALL TO ORDER: Public Meetings Act, adequate notice of this meeting has been provided in the following manner; in January 2016 a notice of all meetings was provided to the Township of Berkeley Clerks Office, the Asbury Park Press, and was posted on the Authority official public bulletin board at the BTHA's Administration Buildings as well as the BTHA's Website.

PLEDGE OF ALLEGIANCE: All those present recited the Pledge of Allegiance.

MOMENT OF SILENCE: A moment of silence was observed for our troops.

ROLL CALL: Roll call was read as listed above.

AUTHORIZATION BY THE BOARD TO APPROVE THE MINUTES FOR THE JUNE BOARD MEETING:

A motion was made by Commissioner Noonan to approve the Minutes. The motion was seconded by Commissioner Fratianni. Roll call found all others to be in favor.

AUTHORIZATION BY THE BOARD TO APPROVE THE MINUTES FOR THE CLOSED SESSION OF THE JUNE BOARD MEETING: No Closed Session

AUTHORIZATION BY THE BOARD TO APPROVE FOR PAYMENTS POINTS A THROUGH F: A motion was made by Commissioner Noonan to approve the payments. The motion was seconded by Commissioner Garibaldi. Roll call found all others to be in favor.

REPORTS TO THE BOARD:

LEGAL COUNSEL –. Legal Counsel talked about a Resolution that needed approval by the Board regarding RAD, which was a blanket authorization for the Executive Director to do whatever has to be done to close the RAD transaction. There is an eviction scheduled for the 3rd for nonpayment of rent.

EXECUTIVE DIRECTOR – The Executive Director said that the annual meeting was next month and the Board would make motions for Chairperson and Vice-Chairperson. Commissioner Noonan made a motion for Kathleen Nunn to be Chairperson. Commissioner Garibaldi seconded the motion. Commissioner Garibaldi made a motion for Mr. Seitz as Vice-Chairperson. The motion was seconded by Commissioner Fratianni. Roll call found all in favor of the nominations.

The Director said that there was a resolution in the packet for an increase for staff members which would be effective 1-1-17. The HA has been busy with Port-ins for Housing Choice Vouchers. At this time the HA has nineteen and will be getting two more.

RAD is moving along quickly. There is a multitude of forms that need to be completed. There was a holdup with the payoff figures for Leveraging, which Legal Counsel got to the bottom of that.

The HA put in an application with FEMA for Super storm Jonas that was a State of Emergency. All the backup documentation and cost related to Strom were sent in. The HA hopes to recapture some of those funds.

The contract and check were received for Operation Schoolhouse.

There is a resolution to extend the contract for accounting services of David W. Ciarrocca. The waiting list was opened. The applications are now done online. The Director gave an update on the parking issue with Legal Services, The parking violation fee at this time is still \$25.00 the police say that if the HA files a complaint then they will get a ticket of \$35.00 and \$10.00 Court cost, paying more money as well as an inconvenience for having to go to the Court. If the HA dissolved the Parking policy.

MAINTENANCE SUPERVISOR – The Supervisor said the PIC program was extended. Maintenance is trying to get ready for the winter.

APPROVE RESOLUTIONS

- 2016-9-1 To Approve Board Meeting Schedule for 2017**
- 2016-9-2 To Approve 2017 Increases for the BHA Employees**
- 2016-9-3 To Approve the Option to Extend for Accounting Services for David W. Ciarrocca, CPA**
- 2016-9-4 To Approve the Opening of the Public Housing Waiting List For those Eligible for a 2 or 4 bedroom Unit**
- 2016-9-5 To Personally Review the 2015 Annual Audit**

A motion was made by Commissioner Noonan to approve the Resolutions. The motion was seconded by Commissioner Fulcomer. Roll call found all in favor.

UNFINISHED BUSINESS –Funds for Medical.

NEW BUSINESS –None

PUBLIC PORTION – None

CLOSED SESSION – None

MOTION TO ADJOURN –A motion was made by Commissioner Noonan. Commissioner Garibaldi seconded the motion. Roll call found all in favor.