

NOTICE: CLOSING TO PUBLIC

BERKELEY HOUSING COVID-19

As you may be aware, the World Health Organization has declared COVID-19 a global pandemic disease and the Centers for Disease Control and Prevention considers the potential public health threat posed by the outbreak to be elevated in the United States. As the number of cases identified in the United States continues to rise and the probability of community spread increases, we must acknowledge the rapidly evolving nature of the situation and be ready to safeguard everyone's health while simultaneously managing business continuity. Authority continues to monitor direction from the state and federal government related to declarations of state emergency orders and are prepared to support those directives as required.

As the COVID_19 pandemic continues to impact people locally and globally, the Berkeley Housing Authority is working to ensure that we do our part to keep residents, participants and staff members safe and minimize transmission of the virus. While we began taking precautionary measures on March 16th, we are also taking the following proactive measures to further protect the safety of our residents, participants, and employees:

- Effective Monday, March 23rd, Berkeley Township Housing Authority's office will be closed to the public. All communication will be completed via telephone, fax, mail and email. Personnel will be on site.
- The mail/drop box will serve to allow receipt of incoming mail and for clients to drop off required information/paperwork to the BTHA on any changes to their income and household.
- Staff will continue to work on alternate days to provide safe social distancing.
- HQS inspections are only being completed for admission purposes and for any exigent health and safety concern. CO's are required for residents and landlords.
- Transfer moves are suspended with the exception of moves due to health and safety issues.
- The community rooms in our buildings have been closed and we have suspended extermination services to our units.
- Maintenance staff is only performing emergency work orders (not completing routine work orders) and limiting their exposure by working in vacant units and non-populated areas and is working on-site.

The safety and security of our residents/participants and team are our primary concern every day. We remain committed to helping our residents/participants navigate through these stressful and uncertain times. We encourage our residents/participants to reach out via telephone or email if in need of any assistance.

The entire Berkeley Township Housing Authority staff and board of commissioners wishes you and your family health and peace of mind during this challenging time. We will get through this together.