

AGENDA

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HOUSING AUTHORITY OF THE TOWNSHIP OF BERKELEY  
BOARD MEETING  
December 2, 2025 4:30PM  
44 FREDERICK DRIVE

BAYVILLE

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1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. INVOCATION CALL TO ORDER:

Public Meetings Act, adequate notice of this meeting has been provided in the following manner: on January 15<sup>th</sup>, 2025, a notice of all meetings was provided to the Township of Berkeley Clerks Office, the Asbury Park Press and was posted on the Authority's official public bulletin board at the BTHA's Administration Buildings, as well as the BTHA's website.

4. ROLL CALL
5. AUTHORIZATION BY THE BOARD TO APPROVE MINUTES FOR THE OCTOBER 28<sup>th</sup>, 2025 BOARD MEETING.
6. NO CLOSED SESSION MINUTES FOR THE MONTH OF OCTOBER.
7. AUTHORIZATION BY THE BOARD TO APPROVE ALL PAYMENT POINTS:

A. OPERATING ACCOUNT:

FOR CURRENT INVOICE PAYMENTS:

DECEMBER 2025 - CHECK #' S: 5455 - 5479

FOR PRIOR INVOICE PAYMENTS:

NOVEMBER 2025 - CHECK #' S: 5445 - 5454

FOR PAYROLL & TAXES PROCESSED BY PAYCHEX

CHECK DATES: OCTOBER 30<sup>th</sup>, 2025

CHECK DATES: NOVEMBER 15<sup>th</sup>, 2025 & NOVEMBER 30<sup>th</sup>, 2025

B. SECURITY DEPOSIT ACCOUNT: None

c. SECTION 8 HOUSING ACCOUNT:

DECEMBER HOUSING ASSISTANCE PAYMENTS  
DIRECT DEPOSIT #' S: 602-621  
CHECK #' S: 4930

8. REPORTS TO THE BOARD:

LEGAL COUNSEL  
EXECUTIVE DIRECTOR

9. AUTHORIZATION BY THE BOARD TO APPROVE BY A CONSENT

AGENDA - Any member who wishes to have a matter removed from  
the Consent

Agenda may do so. All other matters will be voted on by Consent  
Agenda.

2025 - 12-1	Approve Ocean Pest Contract
2025 - 12-2	Approve 2025 Write Offs
2025 - 12-3	Approve Buy Back of Time
2025 - 12-4	Approve Shared Services Agreement - Bookkeeping

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. PUBLIC PORTION

13. CLOSED SESSION

14. MOTION TO ADJOURN